

ImageSoft TrueFiling Training
Provided by the Fourth District Court of Appeal, Division Two

Tuesday, May 24, 2016 ~ 12:00 p.m. to 1:30 p.m.

RCBA Building, John Gabbert Gallery
4129 Main Street, 3rd Floor, Riverside

In June 2016, e-filing through ImageSoft's TrueFiling system will be mandatory for all attorneys in the Court of Appeal, Fourth District, Division Two. Filers are invited to learn more about the TrueFiling product and e-filing; the court will offer free user training to the legal community. *Attorneys, legal secretaries, paralegals and any additional office staff involved with filing eDocuments are welcomed and encouraged to attend.*

This training is free for all attendees. Training will include: Creating an Account, Adding Courts to Favorites, Enabling Email Notifications, Adding Firm Contacts and Attorneys, Creating a Payment Account, Searching and Filing in an Existing Case, Case Initiation, and Generating Payment Activity Reports.

If you plan to attend the in-person training, please register by sending an email with your name, job title, professional affiliation, to rcba@riversidecountybar.com or call 951-682-1015 for reservations.

For attorneys that would like MCLE credit, 1 hour of general participatory credit will be given. The cost for MCLE credit is Free for all RCBA members and \$25 for non-members. (RCBA is a State Bar of California approved MCLE provider, #521.)

For those filers that cannot attend in person, ImageSoft will be offering a WebEx of this training session. **To register for the webinar**, please visit <https://attendee.gotowebinar.com/register/6624342427154813700> for the May 24 session at 12:00 pm.